



Older Adult Centres' Association of Ontario (OACAO)

Seniors Active Living Fair Funding – Virtual Fair Application

Refer to the Seniors Active Living Fairs Funding Guidelines PRIOR to completing this application Link to Funding Guidelines: www.oacao.org/events/seniors-active-living-fairs

TIMELINE AND REVIEW PROCESS:

- **Application Deadline EXTENDED** (For Fairs held by March 16, 2026)
- Applications will be reviewed by the Seniors Active Living Fairs Selection Committee following an
 established assessment process and criteria review including Organizational Capacity; Fair Details;
 and Financial Feasibility. Refer to the Seniors Active Living Fair Funding Guidelines for eligibility
 criteria and project requirements.
- Fairs must follow the criteria laid out in the Seniors Active Living Fairs Funding Guidelines.

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Seniors Active Living Fair Funding – Virtual Fair Application - up to \$1,000 for eligible individual organizat						
PROPOSED FAIR DATE:	PROPOSED FAIR TIMING (i.e. 10 am – 2 pm):					
 Any fair changes to dates a 	nd times must be approved by the OACAO.					

- Restricted Dates: October 29 November 5, 2025, due to the OACAO's Annual Aging Well Conference
- All Fairs Projects must be completed by March 16, 2026, and must be a minimum of 4 hours in length.

ORGANIZATIONAL CAPACITY

	ORGANIZATIONAL CAPACITY
APPLICANT INFORMATION:	
Centre/Organization Name:	
Centre/Organization Address:	
City or Town:	Postal Code:
Website (if available):	
Other social media (if available):	
Contact person:	
Title:	
Email:	

APPLICANT INFORMATION CONTINUED:

1.	1. What is your Centre/Organization's Mandate and Mission?						
2.	2. Is your Centre/Organization (check all Non-Profit Organization Indigenous Community or Organization		ipally Opera please spec	ted ify:			
3.	3. Are you a current, and in good standin	ng, member of the OACAO?	Yes	No			
4.	4. Are you a provincially funded Seniors Active Living Centre Program operator?Yes No Not Su						
5.	. Centre/Organization annual operating budget in 2024 or 2024/2025:						
6.	6. What year was your Centre/Organizati	ion established?					
7.	7. What OACAO Region is your Centre/On South West Grand River Golden Horseshoe	rganization located in? Metro Central Eastern		North West North Central Not sure			
				FAIR DETAILS			
SENI	NIORS ACTIVE LIVING FAIR PROP	OSED DETAILS:		FAIR DETAILS			
Please	NIORS ACTIVE LIVING FAIR PROPuse provide us with your proposed plan for his stage.		s; detailed s				
Please at this	se provide us with your proposed plan fo	or the next set of questions		pecifics are not required			
Please at this	se provide us with your proposed plan fonis stage.	or the next set of questions n with teleconference capak	bility to be u	pecifics are not required			
Please at this	nis stage. 1. Proposed Virtual video event platform 2. Proposed Presenters or Seminar topics	or the next set of questions n with teleconference capab s for your fair (2 - 4 present	bility to be u tations/semi fair (1 – 2 ho	pecifics are not required sed: nars):			
Please at this 1.	nis stage. 1. Proposed Virtual video event platform 2. Proposed Presenters or Seminar topics 3. Proposed Active Living Demonstration demonstrations):	or the next set of questions n with teleconference capak s for your fair (2 - 4 present	tations/semi	pecifics are not required sed: nars): ealth clinics /			

SENIORS ACTIVE LIVING FAIR PROPOSED DETAILS CONTINUED:

6.	<u>Language</u> of proposed Fair (check all that apply):								
	English French								
	English French Other (please specify):								
7.	Specific cultures being targeted for this fair (check all that apply): Indigenous/First Nations, Inuit, and Métis seniors Francophone seniors Other Diverse communities (please specify which communities i.e. BIPOC, LGBQT2S):								
8.	What community or geographic area of the province will you serve with this fair (check all that apply) Located in a rural or underserved area Located in Northern Ontario Other (please specify):):							
9.	<u>Proposed</u> Marketing Strategy and Outreach Plan which includes targeting isolated seniors through								
	(check all that apply):								
	Electronic Marketing:								
	Website Social media								
	Local Media Email blasts								
	Community Outreach:								
	·								
	Municipality program guideFlyers and posters in communityPromote and connect with community partners								
	In-House Promotion:								
	Your newsletter or program guide Flyers or posters in centre								
	Toda newsletter of program guide Tryers of posters in centre								
	Other, please list:								
10	Briefly describe (up to 250 – 300 words), any <u>unique and interesting features or community</u> <u>partnerships</u> that will take place during your Fair that will assist us to determine eligibility for funding i.e. culturally specific programming, LGBQT2S focus, targeting newcomer or low-income seniors; and for older adults and seniors from underserved geographic areas. (add example of community partnership)								
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SENIORS ACTIVE LIVING FAIR PROPOSED BUDGET:

	PROPOSED
In-Person Seniors Active Living Fair Funding – Virtual Fair - \$1,000	\$1,000
Please provide us with your proposed plan for the next set of questions; detailed speat this stage.	ecifics are not required
ELIGIBLE EXPENSES (please briefly describe)	
Advertising / Promotion / Marketing:	\$
Audio Visual Equipment Rental:	\$
Evaluation Prize:	\$
Honorariums:	\$
Postage:	\$
Printing:	\$
Technology:	\$
Translation Services/ Language Interpreters/ASL Interpreters:	\$
Other:	\$
TOTAL EXPENSES:	\$
BALANCE:	•
Notes:	

^{*}Note: Staff costs for planning and executing the fair are not considered eligible fair expenses.

SENIORS ACTIVE LIVING FAIR APPLICATION DECLARATION

I confirm that the information contained in this application is true, accurate, and complete. I acknowledge that if this application is approved, I will be required to sign a Letter of Agreement (LOA) which legally binds my organization with the Older Adult Centres' Association of Ontario to receive the funding. I understand that once the Letter of Agreement has been signed by both parties, I will receive a cheque for 75% of the grant approximately one month before the fair, and 25% upon satisfactory submission of the final report and relevant receipts (due 30 days after fair completion).

- There will be NO CHARGE for older adults, seniors, care partners and the public to attend.
- I will follow the criteria laid out in the Seniors Active Living Fairs Funding Guidelines.
- I will follow the Accessibility for Ontarians with Disabilities Act, 2005 (AODA).
- I will do marketing and outreach to create awareness for the program, particularly to isolated seniors.
- I will conduct the required Participant and Exhibitor Evaluation Surveys.
- I will provide a final report to OACAO within 30 days of completion of the Fair (or by March 31, 2026, for March Fairs).
- I will return unused funds to the OACAO within 30 days of Fair completion, (or by March 31st, 2026, for March Fairs).
- All fairs must be completed by March 16, 2026.

NAME AND SIGNATURE OF AUTHORIZED INDIVIDUAL REPRESENTING THE APPLYING ORGANIZATION:

Name of Centre/Organization:					
Name:					
Title:					
Signature:					
Date:					

Questions can be submitted by email to: info@oacao.org

Older Adult Centres' Association of Ontario Toll free: 1-866-835-7693 Local: 905-584-8125

Refer to the 2025-2026 Seniors Active Living Fair Guidelines for more info: www.oacao.org/events/seniors-active-living-fairs