



Employment Opportunity

Supervisor, Care @ Hesperus

Location: Hesperus Village

Permanent, Full-Time (35 hours/week)

Flexible work hours including some evenings and weekends and on call

North York Seniors Centre provides programs and services to promote the physical, emotional and social well-being of adults 55+ living in our diverse community.

Reporting to the Manager, Senior Care, this position will oversee an integrated model of care for assisted living services and adult dementia care program at our Hesperus Village location.

Primary Responsibilities:

- Build relationships with clients and caregivers to develop a person-centred care plan through discussion of need and assessment process. Assist with connections to external resources and navigating the healthcare system
- Perform case monitoring of client status with appropriate and accurate documentation
- Supervise a multidisciplinary Team (paid/volunteer) for implementation of person-centred services
- Participate in continuous quality improvement processes and assist team with implementation of best practices in client care
- Promote and maintain a high standard of customer service that is client focused
- Ensure the health and safety of themselves, clients, staff, volunteers and students
- Share in after-hours, on-call activities on a rotational basis

Position Requirements:

Education:

- Post-secondary degree or diploma in an applicable field
- Registered Practical Nurse or Social Work certification, an asset
- Certification in quality improvement, (Lean, Six sigma, an asset)

Experience:

- Minimum 2 years supervisory experience in service delivery for clients with cognitive and/or physical impairments
- Excellent computer skills, including familiarity with MS Office and Gold Care
- Experience with interRAI-CHA/HC assessment tools, knowledge of IAR, an asset
- Experience in group facilitation an asset

Other:

- Own vehicle with valid driver's license required
- Clean vulnerable sector screening check completed within last 6 months
- Current First Aid and CPR certification, Safe Food Handling Certificate
- Physically able to assist clients during transfers, assist with set up of program areas
- Fluent oral and written communication skills in English, second language an asset

Posted until the position is filled. Please submit your resume to:

Mail: North York Seniors Centre, Human Resources Department
21 Hendon Avenue, Toronto, ON, M2M 4G8
Fax: 416 733.1858
E Mail: [hiring@nyseniors.org](mailto: hiring@nyseniors.org)

North York Senior Centre is an equal opportunity employer. Thank you to all who express interest in this position. **Only those candidates selected for an interview will be contacted.**

North York Seniors Centre is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). Applicants need to make their request for accommodation known when contacted.